

Advanced Diploma in Hotel Management (ADHM)

Revised Structure: Based on NEP and Skill Development Framework

Internship Abroad + Project and Job Training

Entry Requirement: Class 10/12 or Equivalent

Exit Options: Certificate (after 1st Semester), Diploma (after 2nd Semester), Advanced Diploma (after 4th Semester)

Semester 1 – Foundation Level

- BASIC FOOD PRODUCTION – I
- BASIC FOOD AND BEVERAGE SERVICE – I
- BASIC FRONT OFFICE OPERATIONS – I
- BASIC ACCOMMODATION OPERATIONS – I
- COMMUNICATION – I

Employability Modules:

- Communication Skills – I
- IT & Digital Literacy
- Professional Grooming and Hygiene

Industry Certification Add-ons

- FSSAI Food Handler Certificate
- Fire Safety and First Aid
- PMS Software (IDS/Opera)

Semester 2 – Supervision Level (NSQF Level 5)

Core Subjects:

- Hazard Analysis and Critical Control Points (HACCP): Principles, Monitoring, Documentation
- Food Safety & Sanitation in Hospitality: FSSAI Guidelines, Hygiene Practices

Elective Subjects (Choose 1):

- Housekeeping Supervision & Control: Inventory, Staffing, Budgeting
- Front Office Supervision: Revenue Management, Night Audit, Guest Cycle
- Food Production Control & Kitchen Supervision: Portion Control, Yield Management
- F&B Captioning & Guest Interaction: Menu Knowledge, Suggestive Selling
- Bartending / Barista Skills: Beverage Knowledge, Drink Mixing, Coffee Art

Employability Modules:

- Communication Skills – II
- Time Management & Team Leadership

Semester 3 – Compulsory International Internship

Duration: 6 Month abroad (practical training)

Departments to be covered (Any One Department)

- Front Office
- Housekeeping
- Food Production
- Food & Beverage Service

Assessment Criteria:

- Daily Logbook and Work Diary
- Performance Review by Host Property

- Reflective Internship Report
- Final Viva Presentation on one department

Semester 4 – Capstone Project and Job Training

Job Training / Employment:

- Work-based training in India or abroad (minimum 12 weeks)
- Evaluation through employer feedback and viva
- Final submission of Project Report